

Town of Nantucket
NANTUCKET MEMORIAL AIRPORT
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Commissioners
Daniel W. Drake, Chairman
Arthur D. Gasbarro, Vice Chair
Andrea N. Planzer
Neil Planzer
Jeannette D. Topham

AIRPORT COMMISSION WORKSHOP
Minutes

May 27, 2014

The workshop meeting was called to order at 4:01 PM by Chairman Daniel W. Drake with the following Commissioners present: Arthur D. Gasbarro, Vice Chair, Andrea N. Planzer, Neil Planzer and Jeanette D. Topham.

The meeting took place in the 1st Floor meeting room at the Public Safety Facility, 4 Fairgrounds Rd.

Airport employees present were Thomas M. Rafter, Airport Manager, Jamie Miller, Business/Finance Manager and Janine Torres, Office Manager.

Mr. Drake announced the purpose of the workshop was to discuss the Master Plan process with the lead consultant from Jacobs Engineering, Bill Richardson.

Mr. Drake announced the meeting was being recorded.

Mr. Rafter updated the Commission on the recent Master Plan activity including a meeting with Tracy Beach, the sub-consultant working on the financial supplement to chapter 3 which Mr. Rafter indicated is almost complete; a meeting took place with members of the FAA and MassDOT regarding the next presentation to the Advisory Working Group (WG) as well as to discuss potential alternatives to Airport land use with Andrew Vorce.

Mr. Richardson provided copies of a power point presentation and reviewed each slide:

- Project Schedule: On time. Will discuss alternatives concepts and potential impacts with WG and create a prioritization of results for Commission review which leads into finalizing the Financial Plan.
- Passenger Enplanements: Down 42% from 2000 to 2012
- Comparison of airline to ferry passengers showing a sharp increase to high speed ferry passengers and a sharp decrease to enplanements. Mr. Planzer suggests breaking out the Part 135 Operators as well as the seasonal operators and chart those enplanements as well.

- Summer Seasonal Hub Market – Mr. Richardson noted the source for this slide was the DOT T-28 report, which Mr. Planzer pointed out, does not include Part 135 operators to Providence and Boston noting this may explain the difference in the numbers between the slide and a supplemental report handed out. After brief discussion, Mr. Richardson was asked to double check the numbers used and also rename the slide.
- Business & Private Jet Operations - Shows a decline around the 2008 stock market crash but are making a steady recovery. Mr. Drake pointed out this slide only includes planes using JetA Fuel and should include traditional general aviation, or Avgas users.
- Forecast Scenario's – Includes year-round part 135 Operators showing three scenarios: status quo, upward trend and downward pressure. Discussion took place on whether to show a fourth scenario showing the Hyannis air taxis going away entirely. Mr. Richardson noted the downward pressure scenario accounts for only one air taxi operating. After debate, Mr. Drake asked for a vote keeping only the three forecast scenarios as presented. Mr. Gasbarro, Mr. Planzer, Ms. Topham and Ms. Planzer all voted aye. Mr. Drake voted for a fourth scenario to be added.

Mr. Richardson presented the four categories being planned for discussion at the WG meeting: alternatives for operational efficiencies, revenue enhancement concepts, safety and security and environmental sustainability. Mr. Richardson explained the ideas created through the WG, would be presented to the Commission and prioritized into short and long term improvements and incorporated into the financial forecast. Mr. Richardson added an Environmental Notification Form (ENF) would be started for the shorter term improvements.

Discussion moved to the need for another WG meeting when Mr. Richardson noted the upcoming meeting was the last one scheduled prior to another Open House at the close of summer. Mr. Gasbarro noted the WG has not been given any information for Thursday's meeting noting meetings would be much more productive if advance information is provided. Mr. Drake added the WG has not been able to provide much input because most of the meetings consist of Jacobs giving a presentation. Several comments were made on the format and timing between WG meetings as well as the concern the volunteers participating may feel they were not listened to.

Mr. Drake commented on his continued disappointment in Jacobs compiling of the statistical numbers and his concern of the work product being delivered, especially considering the history Mr. Richardson has working with the Airport. Mr. Drake hopes from this point forward all the work compiled is triple checked and presented with the confidence that it is correct.

Ms. Topham made a **Motion** to adjourn the workshop. **Second** by Ms. Planzer and **Passed** unanimously.

Workshop adjourned at 5:02.

Respectfully submitted,

Janine M. Torres Recorder

Master List of Documents Used
 Jacobs Power Point Presentation
 Airline & Ferry Passenger Chart